**Progress Report**

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| **Project Name** | LMS for Happy Land School | **Reporting Period** | September 1 to September 20, 2024 |
| **Stakeholder** | Happy Land School | **Owner** | [TBA] |
| **Project Management:** | Wilbert Tan | **Project Due Date:** | November 2024 |
| **Compiled by:** | Wilbert Tan | **Date Submitted:** | September 26, 2024 |

**Summary**

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| **Item** | **Current Status** | **Prior Status** | **Summary** |
| Project Status | On Time | Delayed | The project is on track, with initial data gathering and development proceeding as scheduled. |
| Scope | In Progress | In Progress | Gathering data and aligning requirements with the school's needs. |
| Schedule | Delayed | Delayed | Development activities are on track, though data collection is ongoing. |
| Cost | On Budget | On Budget | No major financial risks identified. |
| Risk | Medium | High | Data collection delays pose a risk, but mitigation strategies are in place. |

**Tasks**

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| **Task** | **Status** | **Objective** | **Planned** | **Actual** | **Progress Complete** | **Deliverable** |
| Data Collection | In Progress | Collect all necessary data from the school | Sept. 2-6, 2024 | [Not Yet Completed] | 10% | School Requirements Document  Feedback/Opinion |
| Initial System Development | In Progress | Develop the LMS based on gathered data | Sept.-October | [Not Yet Completed] | 5% | Basic LMS Functions |
| Stakeholder Meetings | In Progress | Align system features with stakeholder feedback | [TBA] | [Not Yet Completed] | 0% | Meeting Minutes/Documentation |